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DATA ELEMENT DICTIONARY

USERS' GUIDE

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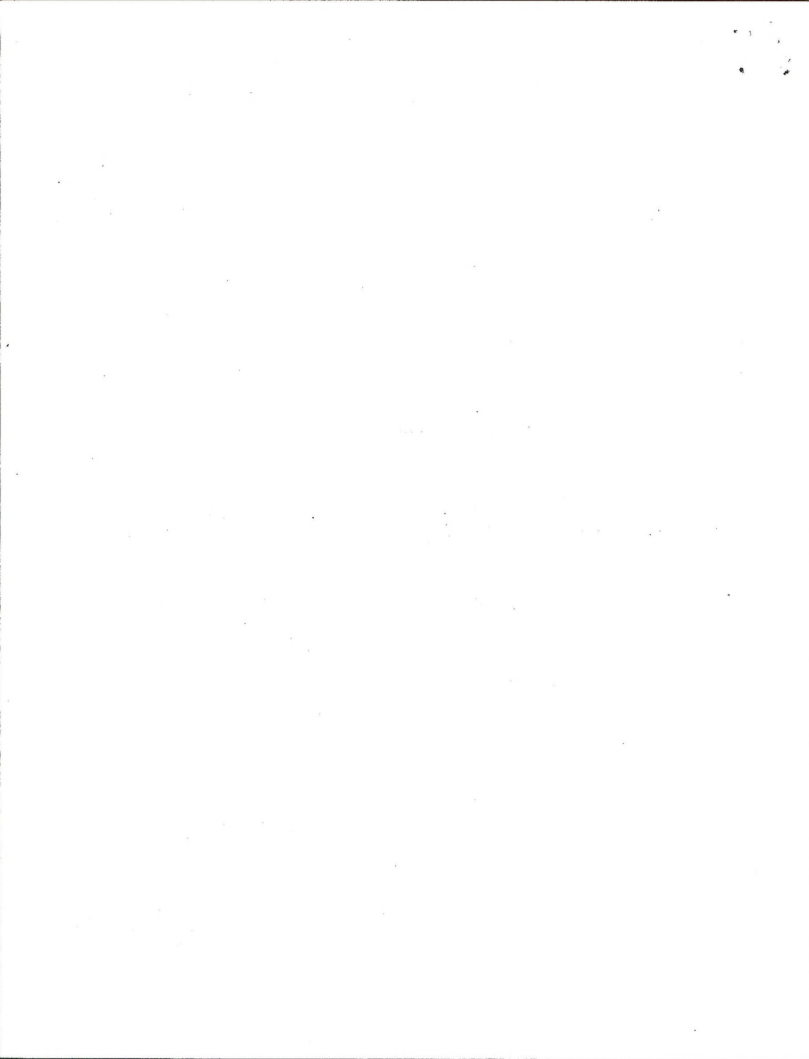
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Data Element Dictionary Users' Guide

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INTRODUCTION

This Users' Guide has been developed to facilitate easy access to the Bureau of Land Management's Data Element Dictionary (DED). The intended objective is to improve the compatibility of data elements in the many diverse information systems in use within the Bureau. Each user or potential user should become familiar with its contents so that new Data Elements are not built unless the requirement for them is valid.

The tools and procedures described in this Users' Guide will not only aid in achieving its objective, but will improve the DED's accuracy, content and useability.

Revisions and enhancements will be disseminated as they are available. Should a user experience difficulty with or have questions relative to this Users' Guide, they should contact the Service Center, Division of Computer Applications (D-224), FTS 776-6278.

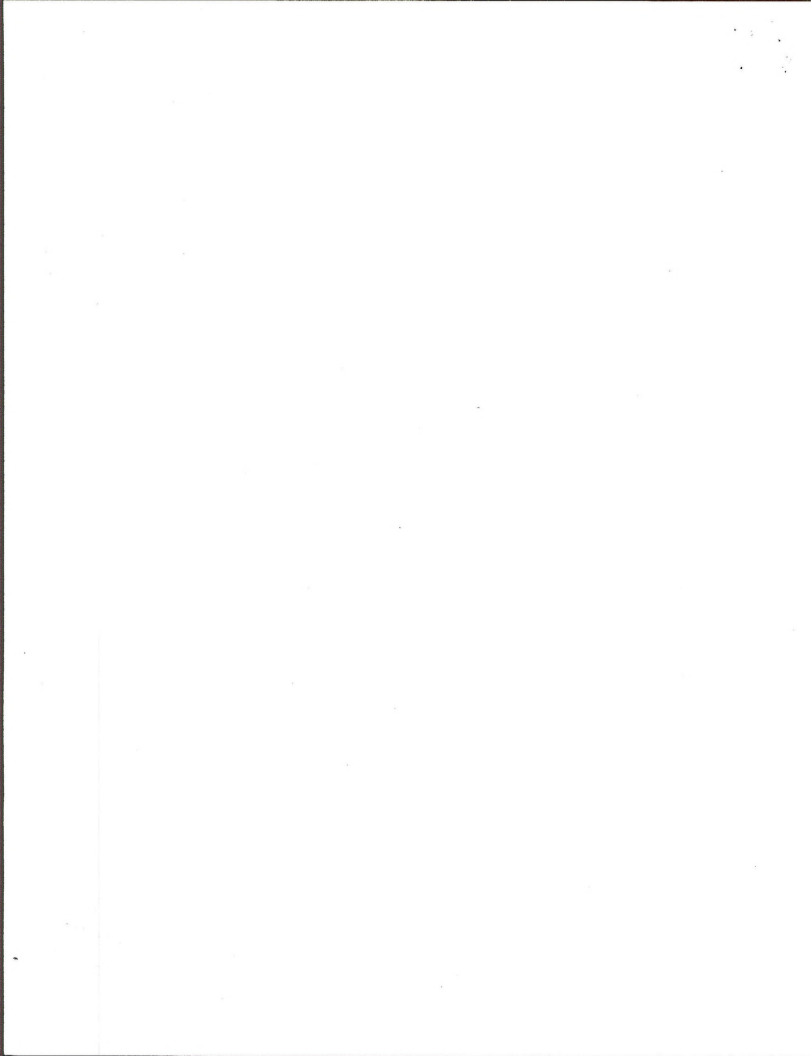
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SECTION 1

GENERAL INSTRUCTIONS

1. The DED is comprised of many automated and non-automated applications (systems). Applications are assigned four digit numbers within major BLM programs or categories as identified in BLM Manual, Section 1220, Appendix 1 and the Code of Federal Regulations (43 CFR). Applications consist of data elements which further describe specifics about use, source, characteristics, relationships and code values where applicable. Data elements may be unique to a specific application or shared by many applications.
2. Every data element in the DED is assigned both a four-digit data element number and a primary application number. This primary application number represents the owner of the element and the individual(s) having the responsibility for all changes to it. Other applications may use it and they would be referred to as secondary. Should a secondary owner of an application decide to change a data element, it must be coordinated with the contact person of the primary application before it is updated to the DED. This ensures integrity of the DED.
3. Data element 8850 provides a list of all the applications and the contact person for each major BLM program for which data elements have been defined. It is recommended that each user or office obtain a copy of DE-8850 at least once per month. The application title on the application index listing (see Page 3-7) provides a 2-character system code under column header 19 and 20 which correlates to DE-8851. This will identify the system, its purpose and number of programs. DE-8850 also has the name and office code relating to DE-8484 which provides the contact person and a telephone number should a user desire additional information.
4. There are several data elements that provide a detailed explanation of the DED of which the user should be aware. These elements are contained in application 9701, Dictionary Documentation. The instructions provided in section 3 will render a copy of the current coding requirements necessary to accomplish the addition and maintenance of new data elements as outlined in sections 4 and 5.
5. Before expending the resources to document a new data element as outlined in section 4 of this User's Guide, it is recommended that the KEYING program, discussed in section 2, be invoked to browse existing data elements.
6. If a completely new application is being developed it would be advantageous for the user to obtain a complete index listing for the total DED. The format is the same as those shown on pages 3-13, 3-14 and 3-15. These indexes will minimize the amount of time normally required to accomplish system documentation. The user may contact the Service Center, Division of Computer Applications, FTS 776-6278 for assistance.

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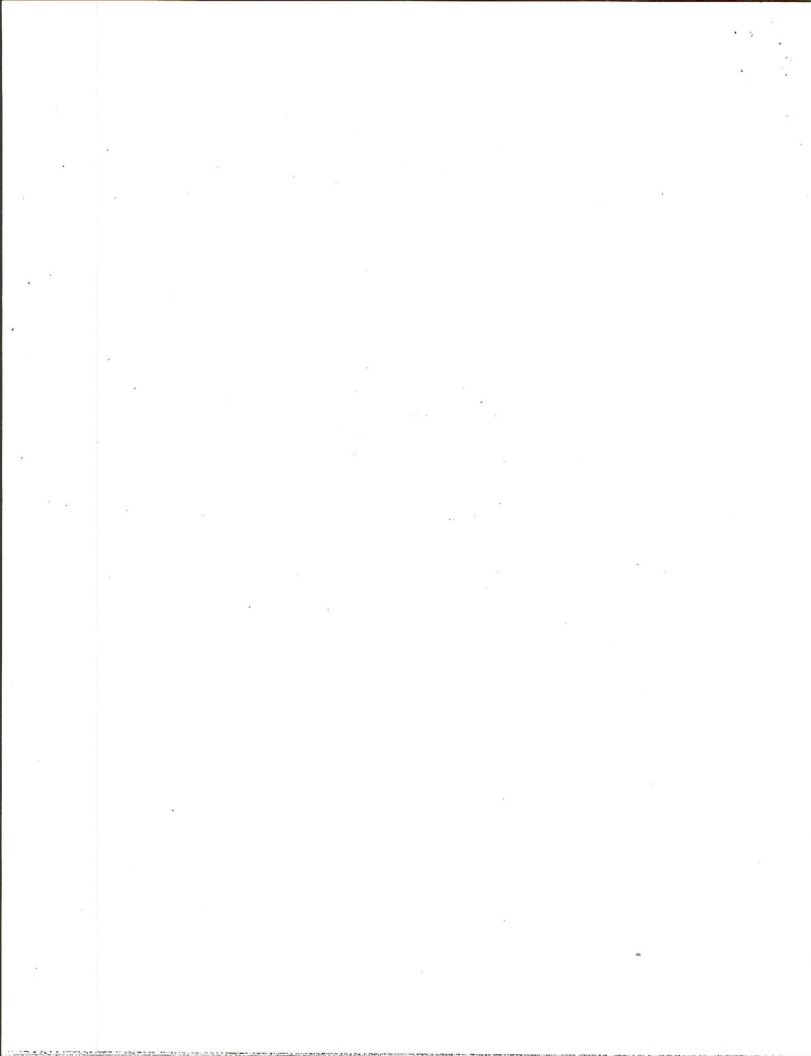
SECTION 2

Interactive Dictionary Inquiry

KEYINQ is an interactive DED Inquiry Program that permits the user to browse the DED one data element at a time. If the user is not familiar with the specific data element(s) that they would like to browse, it is recommended that the initial response to KEYINQ be a single word that best describes the type of information definition desired. For example, on page 2-2, Line 12, the key word "TIMBER" was entered. The program then displayed all of the data elements whose title contained an occurrence of the key word that had been requested. If there had been no instances of the key word in the index, the user would have been notified of that condition.

There are nine words that are not used in the key word index. They are referred to as small words and include "and", "code", "for", "from", "per", "than", "the", "this" and "with". Additionally, if a word has less than three characters it will not appear in the key word index.

In the interactive session example, pages 2-2 through 2-7, several of the data elements identified have been accessed for user information and reference. All of the user responses have been underlined. This will permit the user to see what are valid responses to KEYINQ questions and aid in making initial exposure to this dynamic capability informative and productive.



This procedure cannot be executed until the user has logged on to the DPS 8/70 Time Sharing System.

To enter the BLM Data Element Dictionary Key Inquiry capability enter:

DBT/KEYING,R

THIS IS THE BLM DATA ELEMENT DICTIONARY KEYWORD INQUIRY PROGRAM,
TO STOP THIS RUN AT ANY POINT, ENTER AN X.
WARNING: DO NOT HIT BREAK KEY DURING THIS RUN--CAUSES UNPREDICTABLE OUTPUT
** USE UPPER-CASE LETTERS ONLY **

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO
15 CHARACTERS.
***** OR *****
TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.?TIMBER
WOULD YOU LIKE CONTINUOUS PRINTING OF KEYWORDS OR 15 AT A TIME?
ENTER (C) FOR CONTINUOUS
ENTER (B) FOR 15 AT A TIME?B

REQUESTED KEYWORD TIMBER

DATA ELEMENT TITLE

0537 DAMAGE, TIMBER RESOURCE
0961 RIGHT OF WAY, EASEMENT, TIMBER SALE NUMBERS
4751 ADVERTISED TIMBER SALE TYPE
5353 TIMBER SALE PLAN TRACT NUMBER
5356 ADP CONTROL NUMBER FOR TIMBER SALES
5439 PERCENT UNCUT TIMBER VOLUME
5440 APPROX TIMBER VOLUME FELLED BUT NOT YET YARDED
5441 STANDING AND FELLED BUT NOT YARDED TIMBER VOLUME IN MBF
5452 TERM OF TIMBER SALE CONTRACT IN MONTHS
5732 YIELD, BIOLOGICAL TIMBER
5733 YIELD, POTENTIAL TIMBER
5734 HARVEST, PROGRAMMED TIMBER
5735 CEILING, TIMBER HARVEST
5768 TIMBER SALE NEGOTIATED SALES JUSTIFICATION CODES
5814 BASE, TIMBER PRODUCTION

MORE DATA ELEMENTS AND TITLES--SHALL WE CONTINUE (Y OR N)?N

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.
***** OR *****
ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO
15 CHARACTERS.?5356

	COBOL/APL	FORT/BASIC	REVISION	DE	ORIG
DATA ELEMENT	GRP/PLP/REX	PASCAL	DATE	STATUS	DATE
5356	MNEMONIC	MNEMONIC	821108	COMP	8610
	ADP-CON--NUM	F5356			

TITLE
ADP CONTROL NUMBER FOR TIMBER SALES

LINE KEY & DESCRIPTION
A01 A FOUR DIGIT NUMBER CONSECUTIVE NUMBER ASSIGNED TO EACH SUBMISSION
A02 OF MATERIAL SALES REPORT(S). USED ON THE FOLLOWING FORMS
A03 5240-13 VEGTAL OR MINERAL
A04 5240-14
A05 5250-5
B01 EACH DISTRICT IS TO MAINTAIN AN LOG OF THE USE OF THESE NUMBERS

SIZE	PICTURE	DEC ALIGN	CHAR REP	LEVEL IND	USAGE	FORMAT
004	9999		N	E		I4

PRIMARY APPLICATION 5001 OTHER APPLICATIONS USING THIS ELEMENT

CODE INDICATOR- N(NOT APPLICABLE) CODE COUNT- 00000

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.
***** OR *****
ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO
15 CHARACTERS. ?5439

	COBOL/APL	FORT/BASIC	REVISION	DE	ORIG
DATA ELEMENT	GRP/PLP/REX	PASCAL	DATE	STATUS	DATE
5439	MNEMONIC	MNEMONIC	830302	COMP	8610
	PERCENT-UNCUT	PUCV			

TITLE
PERCENT UNCUT TIMBER VOLUME

LINE KEY & DESCRIPTION
A01 PERCENT UNCUT TIMBER VOLUME
M01 COMPUTED BY: 100 TIMES UNCUT VOLUME (DE 5887) DIVIDED BY
M02 TOTAL SALE VOLUME (5871)

SIZE	PICTURE	DEC ALIGN	CHAR REP	LEVEL IND	USAGE	FORMAT
005	9(4)V9		N	E	C3	FS.1

PRIMARY APPLICATION 5001 OTHER APPLICATIONS USING THIS ELEMENT

CODE INDICATOR- N(NOT APPLICABLE) CODE COUNT- 00000

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.
***** OR *****
ENTER KEYWORD (OR PARTIAL KEYWORD--MINIMUM OF TWO CHARACTERS) UP TO
15 CHARACTERS.?5735

COBOL/APL FORT/BASIC
GRP/PLP/REX PASCAL REVISION DE ORIG
DATA ELEMENT MNEMONIC MNEMONIC DATE STATUS DATE
5735 TDR-HARV-CIELI F5735 810424 COMP 8610

TITLE
CEILING, TIMBER HARVEST

LINE KEY & DESCRIPTION
A02 THE LEVEL OF PRODUCTION THAT CAN BE ACHIEVED AS FUNDING AND MANPOWER
A03 ARE INCREASED ASSUMING A MARKET FOR THE MATERIAL EXISTS. THIS CEILING
A04 CAN EQUAL, BUT NOT EXCEED, THE POTENTIAL YIELD LEVEL. PREPARED AT
A05 DISTRICT, SUSTAINED YIELD UNIT, STATE OR NATIONAL LEVEL, EXPRESSED IN
A06 MILLIONS OF UNITS. USE WITH DATA ELEMENT 5872= UNITS OF MEASURE.

SIZE PICTURE DEC ALIGN CHAR REP LEVEL IND USAGE FORMAT
005 9999V9 D

PRIMARY APPLICATION OTHER APPLICATIONS USING THIS ELEMENT
5001

CODE INDICATOR- N(NOT APPLICABLE) CODE COUNT- 00000

ENTER KEYWORD (OR PARTIAL KEYWORD--MINIMUM OF TWO CHARACTERS) UP TO
15 CHARACTERS.

***** OR *****

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.?HORIZONTAL
WOULD YOU LIKE CONTINUOUS PRINTING OF KEYWORDS OR 15 AT A TIME?

ENTER (C) FOR CONTINUOUS

ENTER (B) FOR 15 AT A TIME?B

REQUESTED KEYWORD HORIZONTAL

DATA ELEMENT TITLE

3102 UNIT OF MEASUREMENT HORIZONTAL DISTANCE
3107 DISTANCE HORIZONTAL
5737 HORIZONTAL RELIABILITY
6179 HORIZONTAL-ALIGNMENT
6853 PLANKTON, HORIZONTAL TOW LENGTH, LAKE AND RESERVOIR SURVEY
6854 PLANKTON, HORIZONTAL TOW, QUANTITY, LAKE AND RESERVOIR SURVEY
6855 PLANKTON, HORIZONTAL TOW, TYPE PERCENT, LAKE AND RESERVOIR SURVEY

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.
***** OR *****
ENTER KEYWORD (OR PARTIAL KEYWORD--MINIMUM OF TWO CHARACTERS) UP TO
15 CHARACTERS.?3102

	COBOL/APL	FORT/BASIC				
	GRP/PLP/REX	PASCAL	REVISION	DE	ORIG	
DATA ELEMENT	MNEMONIC	MNEMONIC	DATE	STATUS	DATE	
3102	3102---PENDING	F3102	810424	INC	8509	

TITLE
UNIT OF MEASUREMENT HORIZONTAL DISTANCE

WOULD YOU LIKE TO BYPASS THE D.E. DESCRIPTION
AND GO DIRECTLY TO THE CODES (Y OR N)?N

LINE KEY & DESCRIPTION

A02 THE UNIT OF MEASUREMENT IN WHICH THE HORIZONTAL GROUND DISTANCE IS
A03 GIVEN, MUST BE PRESENT WITH DISTANCE HORIZONTAL
Q01 MUST BE GIVEN FOR ANY HORIZONTAL DISTANCE

SIZE	PICTURE	DEC ALIGN	CHAR REP	LEVEL IND	USAGE	FORMAT
001	X		A		D	

PRIMARY APPLICATION	OTHER APPLICATIONS USING THIS ELEMENT
9601	2001 2172

CODE INDICATOR- D(STANDARD DICTIONARY CODE) CODE COUNT- 00005

ENTER (N) IF YOU DO NOT WANT TO VIEW ANY CODES

ENTER (B) IF YOU WANT TO VIEW CODES BEGINNING WITH FIRST CODE (15 AT A TIME)

ENTER (F) IF YOU WANT TO VIEW CODES BEGINNING WITH FIRST CODE (CONTINUOUS)

ENTER (S), A DASH, AND SPECIFIC CODE VALUE IF YOU WANT TO VIEW CODES

BEGINNING WITH A SPECIFIC CODE?C

ENTER N, F, OR S?F

ARGUMENT	FUNCTION	LINE KEY & EXPLANATION
1 12 3 4 5 6 7 8		
12345678	901234567890123456789012 34 5678901234567890123456789012345678901234	

C	CHAINS
F	FEET
I	INCHES
L	MILES
M	METERS

ARE YOU FINISHED WITH THIS DATA ELEMENT (Y OR N)?Y

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.

***** OR *****

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO
15 CHARACTERS.75737

	COBOL/APL	FORT/BASIC			
	ORP/PLP/REX	PASCAL	REVISION	DE	ORIG
DATA ELEMENT	MNEMONIC	MNEMONIC	DATE	STATUS	DATE
5737	HORIZ-REL	F5737	841204	COMP	8509

TITLE
HORIZONTAL RELIABILITY

WOULD YOU LIKE TO BYPASS THE D.E. DESCRIPTION
AND GO DIRECTLY TO THE CODES (Y OR N)?Y

CODE INDICATOR- D(STANDARD DICTIONARY CODE) CODE COUNT- 00011

ENTER (N) IF YOU DO NOT WANT TO VIEW ANY CODES

ENTER (B) IF YOU WANT TO VIEW CODES BEGINNING WITH FIRST CODE (15 AT A TIME)
ENTER (F) IF YOU WANT TO VIEW CODES BEGINNING WITH FIRST CODE (CONTINUOUS)
ENTER (S), A DASH, AND SPECIFIC CODE VALUE IF YOU WANT TO VIEW CODES
BEGINNING WITH A SPECIFIC CODE?B

ARGUMENT	FUNCTION	LINE KEY & EXPLANATION
1 1 12 3 4 5 6 7 8		
12345678	901234567890123456789012	34 5678901234567890123456789012345678901234
-----	-----	-----
0	0 TO 1 METER	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS OF LESS THAN ONE 03 METER.
1	1 TO 2 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT FALLS BETWEEN 03 ONE AND TWO METERS.
2	2 TO 3 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT FALLS BETWEEN 03 TWO AND THREE METERS.
3	3 TO 4 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT FALLS BETWEEN 03 THREE AND FOUR METERS.
4	4 TO 5 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT FALLS BETWEEN 03 FOUR AND FIVE METERS.
5	5 TO 10 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT FALLS BETWEEN 03 FIVE AND TEN METERS.
6	10 TO 20 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT FALLS BETWEEN 03 TEN AND TWENTY METERS.
7	20 TO 30 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT FALLS BETWEEN 03 TWENTY AND THIRTY METERS.
8	30 TO 40 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT FALLS BETWEEN 03 TWENTY AND FORTY METERS.
9	GREATER THAN 40 METERS	01 THE GEOGRAPHIC POSITION IS ESTIMATED TO 02 HAVE AN ERROR RADIUS THAT IS GREATER 03 THAN FORTY METERS.
Z	UNKNOWN	01 THE HORIZONTAL RELIABILITY IS UNKNOWN.
ARE YOU FINISHED WITH THIS DATA ELEMENT (Y OR N)?Y		

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.

***** OR *****

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO
15 CHARACTERS.?X

SESSION TERMINATED

SECTION 3

EXTRACTING DICTIONARY REPORTS

Once the user has successfully completed logon requirements for the DPS 8/70 Time Sharing System, they may generate a DED Report by data element or application. If the requirement is for a data element or report, refer to the procedure on Page 3-2. Application reports are generated following the procedure on Page 3-3.

In either case, all user responses are underlined to indicate valid responses to the prompts for user information.

A sample dictionary report has been provided on Pages 3-5 thru 3-15. The user should become familiar with Page 3-8 as it explains the placement of data on dictionary reports. Page 3-6 lists the various report sections that are produced as part of the total report. The only exception occurs if the user replies "N" to the applications index prompt (see Page 3-2, Line 22-23). In this event the applications index would not be produced. This would be a proper reply if the user has a current applications index, a current copy of Application 9701 or a current copy of DE-8850.

To extract specific data elements enter:

CRUN DBT/DICRPT,R

```
*****
THERE HAVE BEEN REVISIONS TO MANY APPLICATION CODES
PLEASE CHECK DE-8850 TO SEE WHICH HAVE BEEN AFFECTED
ANY QUESTIONS????          CALL DATA BASE TEAM AT FTS 776-6278.
*****
*****
ROUTINE ALLOWS FOR MAXIMUM OF 14 DATA ELEMENT NUMBERS ENTERED ONE PER RESPONSE
ROUTINE ALLOWS FOR MAXIMUM OF 8 APPLICATION NUMBERS ENTERED ONE PER RESPONSE
FOR A REPORT OF SELECTED DATA ELEMENTS, ENTER 'DENO'
FOR A REPORT OF SELECTED APPLICATIONS, ENTER 'APNO'
ENTER 'DENO' OR 'APNO'
?DENO
ENTER DATA ELEMENT NUMBER OR 'CR' TO END
?8851
ENTER DATA ELEMENT NUMBER OR 'CR' TO END
?1428
ENTER DATA ELEMENT NUMBER OR 'CR' TO END
?
DO YOU WANT THE APPLICATION INDEX PRINTED FROM DE-8850 ON THE FRONT
OF YOUR REPORT?
ENTER 'Y' FOR YES, 'N' FOR NO.
?N
DO YOU WANT THE DATA ELEMENT(S) TO PRINT ON SEPARATE PAGES?
ENTER 'Y' FOR YES, 'N' FOR NO.
?Y
ENTER NUMBER OF COPIES YOU WISH '1 OR 2 OR 3'
?1
ENTER LEVEL 6 TWO CHARACTER STATION CODE OR 'CR' FOR H6680 PRINTER
?SP
ENTER YOUR ORGANIZATION CODE AND YOUR NAME FOR YOUR OUTPUT
?D229 POOLE
YOUR SNUMB = 0880T
*****
*
```

Pages 3-5 through 3-15 provide a sample of the report produced as a result of execution this procedure except for page 3-7. Page 3-7, the applications index, would not be produced.

To extract one or more applications enter:

CRUN DBT/DICRPT,R

THERE HAVE BEEN REVISIONS TO MANY APPLICATION CODES
PLEASE CHECK DE-8850 TO SEE WHICH HAVE BEEN AFFECTED
ANY QUESTIONS???

CALL DATA BASE TEAM AT FTS 776-6278.

ROUTINE ALLOWS FOR MAXIMUM OF 14 DATA ELEMENT NUMBERS ENTERED ONE PER RESPONSE
ROUTINE ALLOWS FOR MAXIMUM OF 8 APPLICATION NUMBERS ENTERED ONE PER RESPONSE
FOR A REPORT OF SELECTED DATA ELEMENTS, ENTER 'DENO'
FOR A REPORT OF SELECTED APPLICATIONS, ENTER 'AFNO'
ENTER 'DENO' OR 'AFNO'

?AFNO
ENTER APPLICATION NUMBER OR 'CR' TO END

?9701
ENTER APPLICATION NUMBER OR 'CR' TO END

?
DO YOU WANT THE APPLICATION INDEX PRINTED FROM DE-8850 ON THE FRONT
OF YOUR REPORT?
ENTER 'Y' FOR YES, 'N' FOR NO.

?Y
DO YOU WANT THE DATA ELEMENT(S) TO PRINT ON SEPARATE PAGES?
ENTER 'Y' FOR YES, 'N' FOR NO.

?Y
ENTER NUMBER OF COPIES YOU WISH '1 OR 2 OR 3'

?1
ENTER LEVEL & TWO CHARACTER STATION CODE OR 'CR' FOR H6680 PRINTER

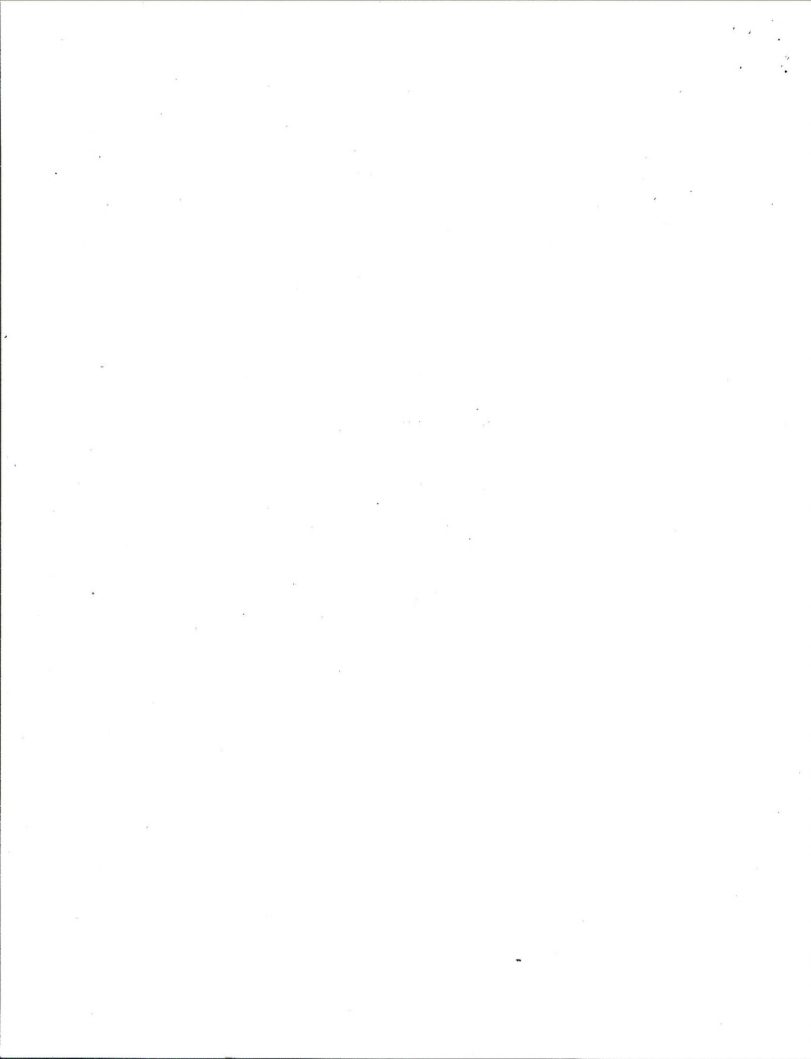
?3P
ENTER YOUR ORGANIZATION CODE AND YOUR NAME FOR YOUR OUTPUT

?D229 POOLE
YOUR SNUMB = 0901T

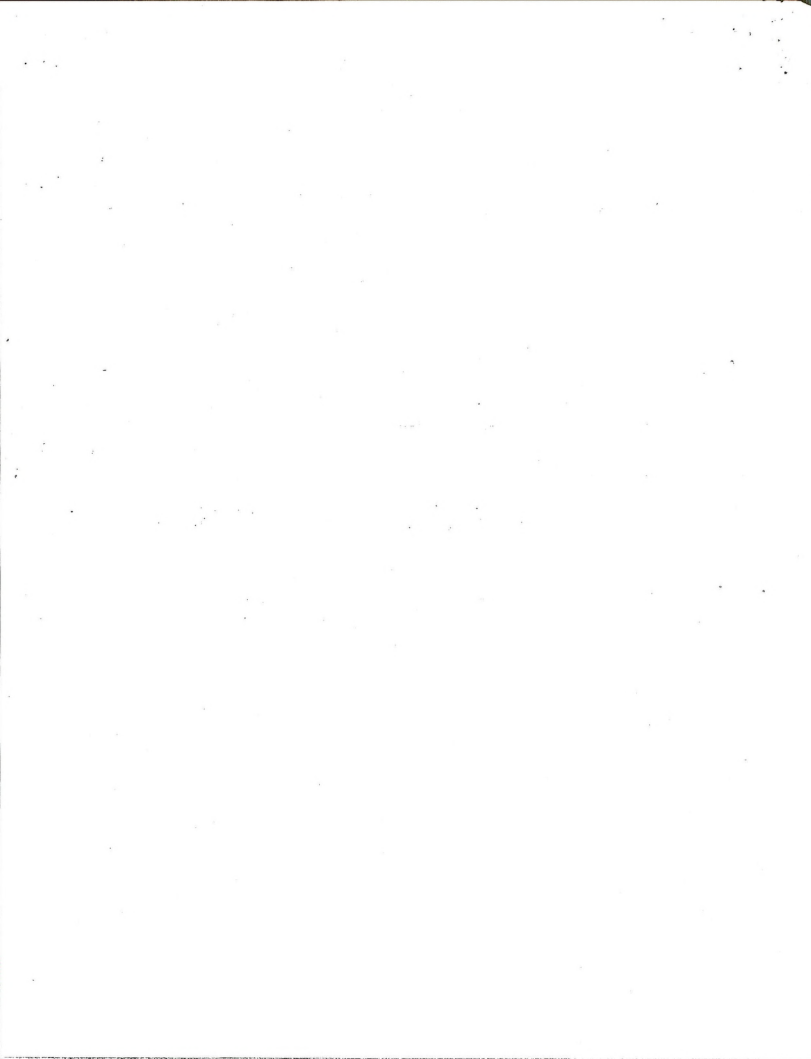
*

Pages 3-5 through 3-15 provide a sample of the report produced as a result of
executing this procedure.

Intentionally left blank!



```
*****
*****
**
**
** UNITED STATES DEPARTMENT OF THE INTERIOR **
**
** BUREAU OF LAND MANAGEMENT **
**
** DATA ELEMENT DICTIONARY REPORT **
**
**
** 86-12-04 **
**
**
*****
*****
```



*** C O N T E N T S ***

- LIST OF ALL APPLICATIONS AND RESPONSIBLE PARTIES.
- SAMPLE FORMAT AND DATA ELEMENT EXPLANATIONS.
- REQUESTED DATA ELEMENT DICTIONARY REPORT.
- KEYWORD INDEX.
- NUMERIC INDEX.
- ALPHA INDEX.

DENY 1451 1428

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
DATA ELEMENT DICTIONARY

APPLICATIONS INDEX (FROM D.E. 8850)

CAT-NO CATEGORY TITLE	APL-NO	APPLICATION TITLE	L/K	RESPONSIBLE SOURCE AND CONTACT PERSONNEL															
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
				12345678	90123456789012345678901234			567890123456789012345678901234											

5800 ** FP AND FOR PEST MGT	5801	PJ FP AND FOR PEST MGT	01	YA224	BR	LAND	RECORDS	SYSMCCAUGHEY	L										
			02	YA224	BR	LAND	RECORDS	SYSBOND	A										
6500 ** WILDLIFE MANAGEMENT	6501	WM WILDLIFE MANAGEMENT	01	YA470	DIV	OF	RESOURCES	BALLANTYNE	K										
			02	YA470	DIV	OF	RESOURCES	COOPERRIDER	A										
6600 ** WLF INV AND MON PROG	6601	WF WLF INV AND MON PROG	01	YA470	DIV	OF	RESOURCES	BALLANTYNE	K										
			02	YA470	DIV	OF	RESOURCES	COOPERRIDER	A										
	6602	WL WILDLIFE INFO SYS	01	YA470	DIV	OF	RESOURCES	BALLANTYNE	K										
			02	YA470	DIV	OF	RESOURCES	COOPERRIDER	A										
6700 ** HAB MGT DEV AND MAINT	6701	WH HAB MGT DEV AND MAINT	01	YA470	DIV	OF	RESOURCES	BALLANTYNE	K										
			02	YA470	DIV	OF	RESOURCES	COOPERRIDER	A										
6800 ** POPULATION MANAGEMENT	6801	WQ POPULATION MANAGEMENT	01	YA470	DIV	OF	RESOURCES	BALLANTYNE	K										
			02	YA470	DIV	OF	RESOURCES	COOPERRIDER	A										
7000 ** SOIL, WTR AND AIR RES	7001	SW SOIL, WTR AND AIR RES	01	YA224	BR	LAND	RECORDS	SYSMCCAUGHEY	L										
			02	YA224	BR	LAND	RECORDS	SYSBOND	A										
7100 ** SOIL RESOURCE	7101	SO SOIL RESOURCE	01	YA224	BR	LAND	RECORDS	SYSMCCAUGHEY	L										
			02	YA224	BR	LAND	RECORDS	SYSBOND	A										
7200 ** WATER RESOURCES	7201	WR WATER RESOURCES	01	YA224	BR	LAND	RECORDS	SYSMCCAUGHEY	L										
			02	YA224	BR	LAND	RECORDS	SYSBOND	A										
	7202	WI WATER DATA MGT SYS	01	YA470	DIV	OF	RESOURCES	JAMES E											
			02	YA470	DIV	OF	RESOURCES	COSTELLO T											
7300 ** AIR RESOURCE	7301	AR AIR RESOURCE	01	YA224	BR	LAND	RECORDS	SYSMCCAUGHEY	L										
			02	YA224	BR	LAND	RECORDS	SYSBOND	A										
8000 ** RECREATION PROGRAMS	8001	RP RECREATION PROGRAMS	01	YA224	BR	LAND	RECORDS	SYSMCCAUGHEY	L										
			02	YA224	BR	LAND	RECORDS	SYSBOND	A										
8100 ** CULTURAL RESOURCE MGT	8101	CR CULTURAL RESOURCE MGT	01	YA224	BR	LAND	RECORDS	SYSMCCAUGHEY	L										
			02	YA224	BR	LAND	RECORDS	SYSBOND	A										

THIS DICTIONARY REPORT CONTAINS-

*** APL NO (1) OR DE NO (2)

DATA ELEMENT
(3)TITLE
(4)*****
**** SAMPLE FORMAT ****
*****COBOL/APL
GRP-PLP/REX
MNEMONIC
(5)FORT/BASIC
PASCAL
MNEMONIC
(6)REVISION DE ORG
DATE STATUS DATE
(7) (8) (9)

LINE KEY & DESCRIPTION

A01 *** DATA ELEMENT DESCRIPTION LINES (10) ***

SIZE PICTURE
(12) (13)DEC ALIGN CHAR REP LEVEL IND USAGE FORMAT
(14) (15) (16) (17)PRIMARY APPLICATION
(18)OTHER APLS USING THIS ELEMENT----- (SEE APL REPORT FOR CONTACT PERSONNEL ON BELOW APLS)
(19)THERE ARE 99999 CODES
(20)CODE INDICATOR-X (DEFINITION OF CODE=IND)
(21)ARGUMENT
(22)FUNCTION
(23)LINE KEY & EXPLANATION
(24)1 1
1234567812 3 4 5 6 7 8
901234567890123456789012 34 56789012345678901234567890123456789012341 2 3
123456789012345678903 4 5 6 7 8
12 3456789012345678901234567890123456789012345678901234

- *****
- | | | | |
|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| 1) REFLECTS THE APPLICATIONS REQUESTED IN THIS REPORT. | A8) CURRENT STATUS OF THE D.E. INCOMPLETE, DEVELOPMENT, OR PRODUCTION. (REF 8812) | *15) D.E. CHARACTER REPRESENTATION. A CODE THAT INDICATES HOW A D.E. IS STORED ON DATABASE. (REF 8808) | *21) INDICATES THE TYPE CODES THIS D.E. CONTAINS. (REF 8807) |
| 2) REFLECTS SPECIFIC D.E. REQUESTED IN THIS REPORT. | A9) FOUR DIGIT DATE (YYMM) IDENTIFYING A D.E. (REF 8801) | *16) D.E. LEVEL INDICATOR. CODE INDICATES ELEMENTARY OR GROUP ITEM. (REF 8809) | *22) D.E. CODE. MAX 8 DIGITS FOR STANDARD CODES. MAX 20 DIGITS FOR EXTENDED CODES. ORIGINATOR HAS OPTION OF ONE OR THE OTHER. (REF 8822 & 8824) |
| 3) FOUR DIGIT NUMBER THAT IDENTIFIES A D.E. (REF 8801) | A10) D.E. DESCRIPTION AND APPROPRIATE LINE KEY. (REF 8818 & 8819) | *17) D.E. COBOL USAGE. CODE THAT REFLECTS HOW D.E. IS USED IN COBOL PROGRAM. (REF 8813) | *23) CODE NAME. MAX 24 CHARACTERS FOR STANDARD CODES. NOT USED FOR EXT CODES. (REF 8823) |
| 4) FULL NAME OR TITLE OF THE D.E. MAX 65 CHARACTERS. (REF 8803) | A12) THE MAX SIZE (IN CHARACTERS) OF THE D.E. (REF 8804) | *18) THE PRIMARY SYSTEM APPLICATION NO. THAT THIS D.E. IS LINKED TO. (REF 8850) | *24) CODE EXPLANATION. FREE-FORM ENTRY. MAX 40 CHARACTERS=52 CHARACTERS FOR EXTENDED CODES. (REF 8825, 8826 & 8827) |
| 5) THE STANDARD PNEUMONIC NAME GIVEN TO THIS D.E. FOR USE IN SPECIFIED LANGUAGES. (8802) | A13) COBOL PICTURE CLAUSE. (REF 8805) | *19) OTHER SYSTEM APPLICATION NO. THAT THIS D.E. IS LINKED TO. (REF 8850) | |
| 6) THE STANDARD NAME GIVEN TO THIS D.E. FOR USE IN SPECIFIED LANGUAGES. (REF 8828) | A14) TWO POSITION FIELD TO DESCRIBE LOCATION OF DECIMAL WITHIN THIS ITEM. (REF 8811) | *20) NUMBER OF CODES CONTAINED IN THIS D.E. (REF 8815) | |
| 7) DATE OF MOST RECENT REVISION TO A D.E. YYMMDD (REF 8810) | | | |
- *****

***NOTE- THE ABOVE REFERENCED DATA ELEMENTS BELONG TO APPLICATION 1001 (DATA DICTIONARY DOCUMENTATION) WHICH IS AVAILABLE UPON REQUEST.

***NOTE- HORIZONTAL LINE NUMBERS CORRESPOND TO LINE NUMBERS ON INPUT CODING FORMS

DATA ELEMENT 8051 APPLICATION SYSTEM CODE (CONTINUED)

ARGUMENT	FUNCTION	LINE KEY & EXPLANATION
1 1 12345678	12 3 4 5 6 7 8 90123456789012345678901234	
WF	6601	01 WLF INV AND MON PROG
WH	6701	01 HAB MGT DEV AND MAINT
WI	7202	01 WATER INFORMATION SYSTEM
		03 PURPOSE: IN DEVELOPMENT
		99 TOTAL PROGRAMS: UNKNOWN
WL	6602	01 WILDLIFE INFORMATION SYSTEMS
		03 PURPOSE: THE SYSTEM PROVIDES DATA ABOUT
		04 WILDLIFE HABITAT SITES & THE SPECIES
		05 THAT USE THE AREA, THE PRESENT SYSTEM
		06 COVERS TERRESTRIAL SPECIES ONLY.
		99 TOTAL PROGRAMS: 101
WM	6501	01 WILDLIFE MANAGEMENT
WP	2302	01 WATERPOWER PROGRAMS
		03 PURPOSE:
		99 TOTAL PROGRAMS: UNKNOWN
WO	6801	01 POPULATION MANAGEMENT
WR	7201	01 WATER RESOURCES

DATA ELEMENT
1428TITLE
BLM ORGANIZATION CODES AND NAMESCOBOL/APL
GRP-PLP/REX
MNEMONIC
BLM-ORGFORT/BASIC
PASCAL
MNEMONIC
F1428REVISION DE ORIG
DATE STATUS DATE
861103 COMP 8205

DEFINITIONS LINE KEY & DESCRIPTION

A01 THIS DATA ELEMENT PROVIDES THE BLM ORGANIZATIONAL DESCRIPTION.
A03 THE FIRST SEVEN DIGITS OF THE EIGHT CHARACTER CODE ARE FROM THE PAY-
A05 PERS SYSTEM CODE STRUCTURE AND IDENTIFIES ORGANIZATIONAL STRUCTURE OF
A07 THE ADMINISTRATION, INCLUDING, HEADQUARTERS, SERVICE CENTER, STATE,
A09 OR DISTRICT OFFICES DOWN TO SECTION LEVEL, THE EIGHTH POSITION
A11 PROVIDES THE FLEXIBILITY OF AN ADDITIONAL LEVEL OF DETAIL FOR OFFICE
A13 OR UNIT IDENTIFICATION WHEN REQUIRED.

SIZE PICTURE
009 X(09)DEC ALIGN CHAR REP LEVEL IND USAGE FORMAT
X DPRIMARY APPLICATION
0003OTHER APLS USING THIS ELEMENT-----[SEE APL REPORT FOR CONTACT PERSONNEL ON BELOW APLS]
1304 1318 1402 1602 1702 2002 2003 2005 2162 2164 2303 3104

THERE ARE 1664 CODES

CODE INDICATOR=X (EXTENDED DICTIONARY CODE)

ARGUMENT

LINE KEY & EXPLANATION

1 2 3
123456789012345678903 4 5 6 7 8
12 345678901234567890123456789012345678901234

A000000

01 WASHINGTON, D. C.

AA10011

01 OFFICE OF THE DIRECTOR

AA10111

01 DEPUTY DIRECTOR

AA10211

01 SPECIAL ASST TO THE DIRECTOR

AA10311

01 SPECIAL ASST TO THE DIRECTOR

AA10411

01 SPECIAL ASST TO THE DIRECTOR

AA11011

01 OFFICE OF EXTERNAL AFFAIRS

AA12012

01 OFFICE OF EEO

AA13012

01 OFFICE OF PUBLIC AFFAIRS

AA13213

01 BR OF RESOURCE INFORMATION

AA13313

99 NONINPUT--WILL DELETE CODE WHEN L&M DATA CONVERTED.

AA14012

01 BR OF COMMUNICATION SERVICES

AA15012

99 NONINPUT--WILL DELETE CODE WHEN L&M DATA CONVERTED.

AA16012

01 OFC OF LEGIS & REGUL MKGT

AA16113

01 OFF OF CONGRESSIONAL AFFAIRS

AA16213

01 OFC OF BUDGET

AA20011

99 NONINPUT--WILL DELETE CODE WHEN L&M DATA CONVERTED.

AA20112

01 BR OF BUDGET OPERATIONS

99 NONINPUT--WILL DELETE CODE WHEN L&M DATA CONVERTED.

01 BR OF BUDGET DEVELOPMENT

99 NONINPUT--WILL DELETE CODE WHEN L&M DATA CONVERTED.

01 ASST DIR, LANDS & RENEWABLE RESCS

01 RESOURCE SCIENCES STAFF

99 NONINPUT--WILL DELETE CODE WHEN L&M DATA CONVERTED.

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
DATA ELEMENT DICTIONARY

DATA ELEMENT 1428 BLM ORGANIZATION CODES AND NAMES (CONTINUED)

ARGUMENT	LINE KEY & EXPLANATION
1 2 3	3 4 5 6 7 8
12345678901234567890	12 345678901234567890123456789012345678901234
-----	-----
0R95600	01 MGMT SYSTEMS STAFF
UT00000	01 UTAH
UT02016	01 SALT LAKE DISTRICT
UT02117	01 DIV OF ADMINISTRATION
UT02227	01 DIV OF RESOURCE MGMT
UT02337	01 DIV OF OPERATIONS
UT0264R	01 BEAR RIVER RESC AREA
UT02649	01 RANGE STAFF
UT0275R	01 PONY EXPRESS RESC AREA
UT02759	01 RANGE STAFF
UT04016	01 CEDAR CITY DISTRICT
UT04019	01 PLAN & ENVIRON ASSIST STAFF
UT04117	01 DIV OF ADMINISTRATION
UT04119	01 BR OF ADMIN SERVICES
UT04227	01 DIV OF RESOURCE MGMT
UT04337	01 DIV OF OPERATIONS
UT0464R	01 BEAVER RIVER RESC AREA
UT04649	01 RANGE STAFF-BEAVER
UT04650	01 RANGE STAFF-IRON
UT04651	01 RMP TEAM
UT0475R	01 DIXIE RESC AREA
UT04759	01 RANGE STAFF
UT04R5R	01 KANAB RESC AREA
UT04R69	01 RANGE STAFF
UT049R2	01 ESCALANTE RESC AREA
UT049R9	01 RANGE STAFF
UT05016	01 RICHFIELD DISTRICT
UT05117	01 DIV OF ADMINISTRATION
UT05227	01 DIV OF RESOURCE MGMT
UT05337	01 DIV OF OPERATIONS
UT05447	01 DIV OF PLAN & ENVIRON ASSIST
UT0564R	01 HOUSE RANGE RESC AREA
UT05649	01 HOUSE RANGE RMP TEAM
UT0575R	01 WARM SPRINGS RESOURCE AREA
UT05759	01 WARM SPRINGS RMP TEAM
UT058R6	01 SEVIER RIVER RESC AREA
UT0597R	01 HENRY MOUNTAIN RESC AREA
UT05979	01 RANGE STAFF
UT06016	01 MOAB DISTRICT
UT06117	01 DIV OF ADMINISTRATION
UT06127	01 BR OF OFFICE SERVICES
UT06227	01 DIV OF LANDS & RENEWABLE RESCS
UT06337	01 DIV OF OPERATIONS
UT0633R	01 BR OF SUPPORT OPERATIONS
0106339	01 BR OF TECHNICAL SUP & ASSIST

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
DATA ELEMENT DICTIONARY

PAGE NO 55 PCN:DD869

KEYWORD INDEX

KEYWORD	ELEM	PAGE	TITLE
APPLICATION	8851	1	APPLICATION SYSTEM CODE
BLM	1020	16	BLM ORGANIZATION CODES AND NAMES
CODES	1020	16	BLM ORGANIZATION CODES AND NAMES
NAMES	1020	16	BLM ORGANIZATION CODES AND NAMES
ORGANIZATION	1020	16	BLM ORGANIZATION CODES AND NAMES
SYSTEM	8851	1	APPLICATION SYSTEM CODE

NUMERIC INDEX

ELEMENT	PAGE	TITLE
1428	16	BLM ORGANIZATION CODES AND NAMES
8851	1	APPLICATION SYSTEM CODE

ALPHA INDEX

TITLE

ELEMENT PAGE

APPLICATION SYSTEM CODE
BLM ORGANIZATION CODES AND NAMES8851 1
1428 16

SECTION 4

ADDING A NEW DATA ELEMENT

1. This procedure should be followed after the user has reviewed existing data elements using the KEYINQ program described in Section 2. In the event no existing data element meets the user's requirement, it is necessary to code the appropriate Service Center forms provided for this purpose. Sample forms are shown on Pages 4-2 thru 4-5. These are not the actual forms to be used. The SC Forms 1260-8, 1260-5a, 1260-8c and 1260-8d can be obtained from:

Printed Material Distribution Service (PMDS)
Denver Federal Center, Bldg. 41, D-558B
Denver, Colorado 80225-0047

2. Before coding the required forms the user should contact the appropriate subject matter specialists at YA400, YA500, etc. as identified in DE-8850, to discuss the new data element description requirements. Often the terminology is the problem and this discussion will aid the user in the best course of action. A maintenance action (see Section 5) may be all that is required.

3. A cursory review of the aforementioned forms reveals a data element number associated with each entry on the forms. The actual coding requirements for these entries may be obtained by following the instructions in Section 3 (Page 3-3) thus requesting a copy of Application 9701, Dictionary Documentation.

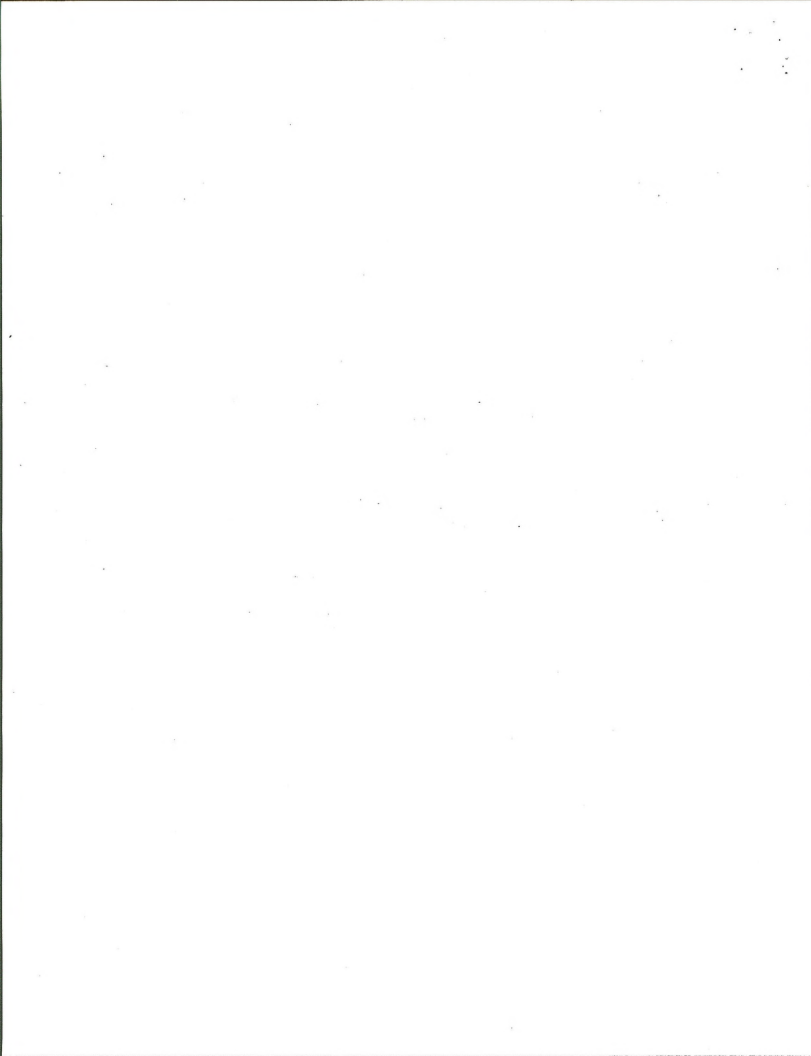
4. To add a data element, Form 1260-8 is mandatory. Several entries on this form are optional but DATA-ELEM-NO (8801) is left blank as this is assigned at the Service Center. The user will note that there are four (DE1, DE2, DE3 and DED) lines preprinted on the form. DE1, DE2 and DE3 are mandatory entries. DED lines are descriptive in nature and are optional. The line key (8818) entry values and coding conventions are provided in the data element description for DE-8818. The user should review this data element before electing not to complete these entries.

5. The user must determine the category and application number from DE-8850 for entry under PRIMARY APL (8850) on the DE2 line. If the appropriate number does not exist, the user must obtain an application number from the Service Center, Division of Computer Applications, FTS 776-6278.

6. The user should work closely with the Bureau program representatives in YA400, YA500, etc. in determining the existence/non-existence of the proper numbers and names in DE-8850. All documentation submitted will require coordination with and approval by one or more Service Center subject matter specialist(s).

7. Forms 1260-5a (see Page 4-3) and 1260-8d (see Page 4-4) are used or not used depending on the value submitted on the DE1 line for code indicator (8807). The user will find further instructions in DE-8807.

8. The user must complete SC Form 1260-4 (see Page 5-2) using the procedure as stated on Page 5-1, Paragraph 4b.



DEPARTMENT OF THE INTERIOR
Bureau of Land Management
DATA DICTIONARY UPDATE
BASIC DATA

DE & DED RECORDS
UPDATE FORM

DATA ELEM-NO (8801)	2	3	4	5	6

The diagram illustrates the JES3 control panel layout, which is a grid of 84 columns and 10 rows. The fields are defined as follows:

- ACTION CODE (8890) (A-ADD/C-CHANGE/D-DELETE)**: Located at the top left, spanning columns 1 to 10.
- REC-ID (8831) (4)**: Located at the top left, spanning columns 1 to 4.
- (COBOL, REX, GRP/PLP)**: Located at the top left, spanning columns 5 to 10.
- DATA ELEMENT MNEMONIC (8802) (14)**: Located at the top left, spanning columns 11 to 24.
- (FORTRAN, BASIC) MNEMONIC (8828) (8)**: Located at the top left, spanning columns 25 to 32.
- CODE INDICATOR (8807) (D-STANDARD CODE/N-NOT APPL/O-OPERATIONAL/X-EXTENDED CODE) (5-STANDARD RESTRICTED/E-EXTENDED RESTRICTED)**: Located at the top left, spanning columns 33 to 40.
- LEVEL INDICATOR (8809) (E-ELEMENTARY/G-GROUP)**: Located at the top left, spanning columns 41 to 44.
- CHANGE DATE YYYYDD (8810) (6)**: Located at the top right, spanning columns 45 to 50.
- DATA ELEMENT TITLE (8803) (65)**: Located at the top center, spanning columns 51 to 84.
- DATE ORIGIN (8814)**: Located at the top center, spanning columns 51 to 60.
- PRIMARY APL (8850)**: Located at the top center, spanning columns 61 to 64.
- SIZE (8804) (3)**: Located at the top center, spanning columns 65 to 67.
- PICTURE CLAUSE (8805) (15)**: Located at the top center, spanning columns 68 to 82.
- CHAR REPRESENTATION (8808) (A-ALPHABETIC/N-NUMERIC/X-ALPHANUMERIC) (8811) (6)**: Located at the top center, spanning columns 83 to 88.
- FORTRAN, BASIC FORMAT (8811) (6)**: Located at the top center, spanning columns 89 to 94.
- DECIMAL ALIGNMENT (8811) (2)**: Located at the top center, spanning columns 95 to 96.
- USAGE (8813) (2)**: Located at the top center, spanning columns 97 to 98.
- SCHEMA REPRESENTATION CLAUSE (8821) (15)**: Located at the top center, spanning columns 99 to 113.
- 8818 LINE KEY**: Located at the top center, spanning columns 114 to 116.
- DESCRIPTION ENTRY (DEFINITIONS, REFERENCES, COMPUTATIONS, EDITS, ASSOCIATIONS, MISCELLANEOUS) (70)**: Located at the top center, spanning columns 117 to 186.

U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

DATA DICTIONARY UPDATE
CODES (8 CHARACTERS OR LESS)

DEC & DECE
RECORDS
UPDATE FORM

DATA ELEM-NO (8801)						REC-ID (8831)				DATA DICTIONARY UPDATE CODES (8 CHARACTERS OR LESS)								RECORDS UPDATE FORM																																																								
2	3	4	5	6		7	8	9	10																																																																	
ACTION-CODE (A-ADD C-CHANGE D-DELETE) (8890)						CODE NAME (8823) (FUNCTION) (24)						LINE-KEY (8826)		CODE EXPLANATION LINE (8827) (40)																																																												
1	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84

DATA DICTIONARY UPDATE
CODES (> 8 and < 21 CHAR)

DEE & DEEE
RECORDS
UPDATE FORM[illegible]

GPO 631-276

SECTION 5

MAINTAINING AN EXISTING DATA ELEMENT

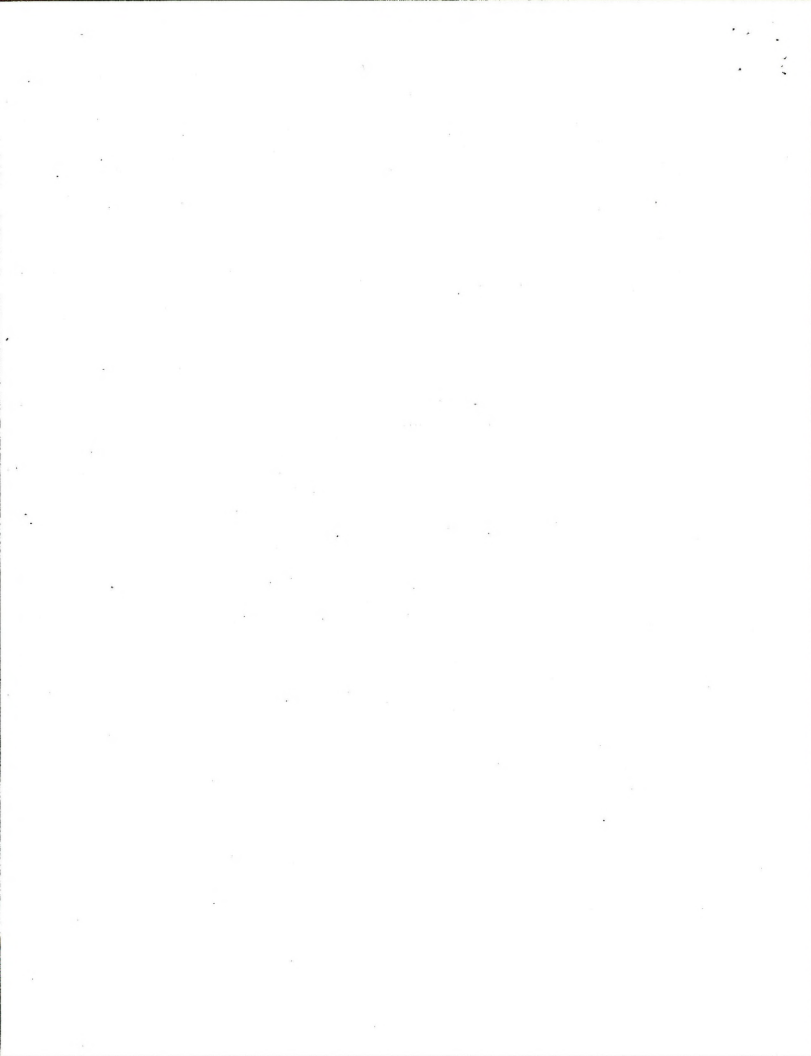
1. All transaction types; add, change and delete, may be processed against a data element using the same forms (Pages 4-2 thru 4-5), described in Section 4, used to add a data element to the dictionary.
2. Coded arguments (DE-8822 and 8824) cannot be changed as these are the key values that permit code validation. If it becomes necessary to revise a code the user must delete the old value and add the new one. This can be accomplished in a single update.

3. Attach/Detach Processing

DSC Form 1260-8c is used to attach/detach a data element to/from multiple applications or to attach/detach an application to/from multiple data element numbers. This is especially beneficial when building a new application. Any user may share data element(s) as a secondary application by creating the 1260-8c format (see Page 4-5) and submitting it to the Service Center for coordination and update. Even restricted data elements can be involved although the codes will not print on dictionary reports.

4. Normal Change Processing

- a. Any changes coded for updating data elements must conform to the coding conventions specified in Application 9701.
- b. The user must additionally complete a DSC Form 1260-41 (see Page 5-2) identifying all of the data elements for which changes are being submitted. These are to be prepared grouping data elements by primary application. This will speed up the coordination and approval process at the Service Center. The form completion instructions are printed on the back of the form. Should the user experience difficulty with the form, they should contact the Service Center, FTS 776-6278 for assistance.



U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

CONTROL NUM_____

DATA BASE DICTIONARY UPDATE REQUEST

DATE_____

PRIMARY APPLICATION NUM_____NAME_____

ORIGINATED BY_____APL NUM_____OFFICE CODE_____PHONE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

DATA ELEMENT NUM_____TITLE_____

COMMENTS:_____

AFFECTED APPLICATIONS	CONCUR/NON CONCUR	SIGNATURE
Route Num & Contact person APL Num		

TO: D220 DATA BASE DICTIONARY CONTROL CONCUR (NAME/DATE)_____

=====

TO: D252 PRODUCTION MGMT DATE_____

DATE KEY TAPE LOADED_____KEY TAPE NUM_____

=====

TO: D220 DATA BASE DICTIONARY CONTROL

RETURNED TO REQUESTOR (NAME/DATE)_____

INSTRUCTIONS ON REVERSE

INSTRUCTIONS FOR DATA BASE DICTIONARY UPDATE REQUEST

DATE.....Enter the date the update request is submitted to D229.

PRIMARY APPLICATION NUM.....Enter the Primary Application Number that applies to the Data Element being updated or added. Use 1 form for each Primary APL number and attach to appropriate Data Element update forms.

NAME.....Enter the name of the Primary Application.

ORIGINATED BY.....Enter the name of the person requesting the update.

APL NUM.....Enter the User Application Number which pertains to the person requesting the update.

OFFICE CODE.....Enter the office code of the person requesting the update.

PHONE NUMBER.....Enter the office phone number of the person requesting the update.

DATA ELEMENT NUM.....Enter the Data Element number or numbers that are being added. If more than 10 Data Elements are being updated list the numbers in the comments area or use additional forms.

TITLE.....Enter the title of the Data Element that is being updated. If more than 10 Data Elements are being updated list the titles in the comments area or use additional forms.

COMMENTS.....Describe the update and the reason. This area may also be used to list additional Data Element numbers and titles to be updated.

AFFECTED APPLICATIONSEnter the route number, individual's name, and Application Number as listed in Data Element Number 8850 or any Additional Users other than the Primary Application that may be affected by or should have knowledge of the update.

SIGNATURE.....Obtain the authorized signature of all individuals indicated in the AFFECTED APPLICATIONS area. All individuals must concur for this update to take effect.

OBTAIN A NUMBER AND SIGNATURE FROM DATA BASE DICTIONARY CONTROL D229. UPON COMPLETION OF THIS PORTION OF THE UPDATE REQUEST, DATA BASE WILL PROCESS THE REQUEST AND RETURN THE UPDATED REQUEST AND THE COMPUTER GENERATED UPDATE REPORTS TO THE REQUESTOR.

BLM Library
D-563A, Building 50
Denver Federal Center
P. O. Box 25047
Denver, CO 80225-0047

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